

# **AUXILIARY MEMBERSHIP CHECKLIST**

**Make checks payable to and mail to:  
VFW Auxiliary Department of Arizona  
ATTN: Secretary Treasurer Kim Sloan  
326 E. Burrows St. Tucson, AZ 85704**

## **SEND MEMBERSHIP DUES/LIFE MEMBER FEES ON SEPARATE CHECK FROM DONATIONS**

- ✓ All new member applications with check for either annual dues or Life Member Fee Applications must be complete or will not be processed.
- ✓ Annual Continuous Membership Dues if not processed by Auxiliary Treasurer using MALTA
- ✓ Annual or Life Member Transfer Application – include copy of current membership card
- ✓ Member Changes of Address if not processed by Auxiliary Member or Auxiliary Secretary or Treasurer using MALTA
- ✓ Quarterly Audits (Due May 31, August 31, November 30, February 28) \*  
Audits need to be approved by Auxiliary before sent to Department Treasurer.
- ✓ Department Convention Delegates/Alternates Lists and Delegate/Registration Fees

**\*may be sent by email to [auxvfwarizona@msn.com](mailto:auxvfwarizona@msn.com)**

# AUXILIARY DONATIONS CHECKLIST

**Make checks payable to and mail to:  
VFW Auxiliary Department of Arizona  
ATTN: Secretary Treasurer Kim Sloan  
326 E. Burrows St. Tucson, AZ 85704**

**ONE CHECK MAY BE SENT WITH A LIST OF THE DONATIONS ON A SEPARATE SHEET**

- ✓ Department President's Special Project – Military Food Insecurity
- ✓ VFW Veterans and Military Support Donation
- ✓ VFW National Veterans Service
- ✓ Hospital Donation (\$20 per Auxiliary Requested)
- ✓ Arizona House - VFW National Home for Children – (\$20 per Auxiliary Requested)
- ✓ Arizona Scholarships (Includes Merit Scholarship, Educational Grant Scholarship, Arizona Patriotic Art Scholarship)
- ✓ National President's Love Gift (Suggested amount not more than \$10)
- ✓ Department President's Love Gift

**“MAKE A GIFT” USING MALTA**

**OR**

**SEND TO DEPARTMENT TREASURER**

- ✓ Cancer Aid and Research (Requested - \$2 per member as of June 30, 2020 Membership) or send to Department Treasurer
- ✓ National Young American Patriotic Art Scholarship
- ✓ VFW National Home for Children Health & Happiness (Requested - 25¢ per member – June 30, 2019 Membership)

**SPECIFIED DISEASE INSURANCE PREMIUM**  
**PAY DIRECT**

- ✓ Cancer Insurance Premium (Only those Auxiliaries that carry this insurance. (Refer to Invoice when received)

**BONDS**

**IN MALTA Click on "PURCHASE BOND"**

Process Bond for President and Treasurer using MALTA – click on "Purchase Bond". President or Treasurer must initiate payment. After purchasing the Bond, click on "Print Bond" and print Bond Receipt. President, Secretary and Treasurer should have a copy.

**VFW NATIONAL HOME FOR CHILDREN**

**SEND DIRECTLY TO VFW NATIONAL HOME Or process online in**

**Malta**

3573 S. Waverly Road Eaton Rapids, MI 48827

<https://www.vfwnationalhome.org/membership>

- ✓ VFW National Home for Children Life - Membership Applications and Fees

**DISTRICT DUES**

**Send to District Treasurer**

**Checks payable to VFWA - District No.**

- ✓ District Dues
- ✓ District Delegate Lists – No fees

**APPC**

**Auxiliary Past Presidents' Club**

Dues \$4.00 Dues and Annual Luncheon \$22 Check payable to **APPC**

Mail to APPC Secretary Treasurer Debi Rankin

PO Box 5003 Apache Junction, AZ 85178